0.8125" TOP & BOTTOM MARGINS

0.5" MARGIN

0.5" MARGIN
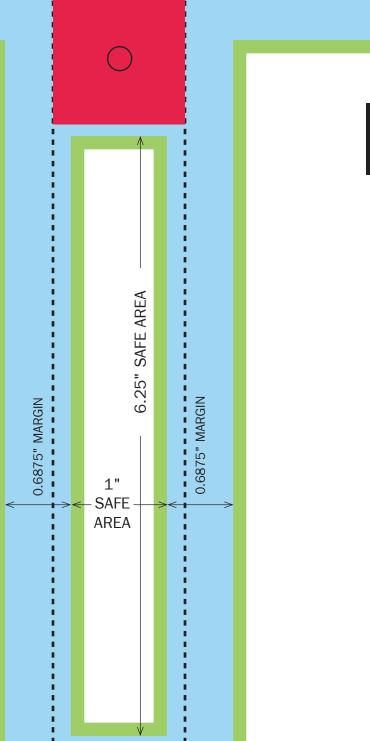
0.875" LEFT AND RIGHT MARGINS

0.5" MARGIN

8.25" SAFE AREA

3-Ring Binder Template

Please use this guide when submitting your cover electronically.

- The padded binder is represented by the light blue area. The finished binder size is 7" inches wide and 9.25" inches tall, with a 1.375-inch spine.
- The dark blue area represents the printed sheet that will wrap around the padded binder. The sheet's dimensions are 17.125" x 10.875" inches. Use these dimensions when setting up your layout document.
- The white areas on the template are your main safe areas. You can place all text and artwork within the white areas. Keep all type and artwork within these areas unless you intend the elements to bleed.
- The front and back white image areas are 0.5" from the top, bottom, and outer edges of binder (green area). The front and back panels' inner edges are 0.6875" from the solid spine lines.
- For the spine, keep text and other elements centered and contained within in the white spine area (1.0" x 6.25").
- If color or artwork bleeds, extend it to cover the green and blue areas completely. Bear in mind everything in the blue area will wrap around the boards and the green area is very close to the edge of the binder, so fill these spaces with continuous color, patterns, or non-critical photo areas (keep people and other essential elements you want to feature within the white areas).
- If the book exceeds 360 pages, a 1.5" ring will be required. Call for more details.

■ = bleed area for non-critcal images, textures or background colors

■ = finished page area

■ = safe text and image area

■ = binding area

6.25" SAFE AREA

0.6875" MARGIN

0.6875" MARGIN

1"
SAFE
AREA

FRONT COVER

8.25" SAFE AREA

0.5" MARGIN

10.875" PDF SIZE

6" SAFE AREA

6" SAFE AREA

7" BACK COVER

1.375" SPINE

7" FRONT COVER

17.125" PDF SIZE